

TABLE OF PAROCHIAL FEES from 1 January 2022

This table sets out the fees prescribed by the Parochial Fees Order 2019 (a Statutory Instrument) and summarises other relevant information. For legal purposes reference should be made to the Order itself.

For further information about fees refer to the **Guide to Church of England Parochial Fees** and **Frequently Asked Questions** which are available on the Church of England website.

		Extras payable To Individuals or Groups	Fee payable To Diocesan Board of Finance	Fee payable To Parochial Church Council	Total Fee Payable
			£	£	£
	BAPTISMS				
B1	Certificate issued at time of baptism (See Note 1)		0	16	16
B2	Short certificate of baptism given under section 2, Baptismal Registers Measure 1961		0	16	16
	LOCALLY SET FEES ('EXTRAS')				
Bx1	Heating in the Winter Months for Baptism not in main service (1 October – 30 April)			30	30
Bx2	Verger (Baptisms) paid to verger	16	0	0	16
Bx3	Making the church available at other times, heating and lighting (e.g. the arrangement of flowers)			d	d
Bx4	Organist (Baptisms) – paid to the organist	43			43
Bx5	Choir – the Choir is not always available, but when it is, it makes no charge (but donations welcome to Choir funds).	d			d
Bx6	Other Musicians – please arrange privately	n			n
Bx7	Flowers – to be arranged privately with arrangers or florists	n			n
Bx8	Routine administration (including arranging dates and times and the making of entries in registers)			0	0
Bx9a	Bells (Droxford only) before or after service - £26 rope fee payable to each ringer (paid to the ringers)	130			
	Bells (Droxford only) before or after service - £79 Tower Fee			79	209
Bx9b	Bells (Droxford only) before AND after service - £65 rope fee payable to each ringer (paid to the ringers)	325			
	Bells (Droxford only) before AND after service £105 Tower Fee			105	430

		Extras payable To Individuals or Groups	Fee payable To Diocesan Board of Finance	Fee payable To Parochial Church Council	Total Fee Payable
			£	£	£
	MARRIAGES & BLESSINGS				
W1	Publication of banns of marriage		0	32	32
W2	Certificate of banns issued at time of publication		0	16	16
W3	Marriage Service (See Note 5)		218	262	480
	LOCALLY SET FEES ('EXTRAS')				
Wx1	Wedding Blessing Service (or renewal of vows when not part of regular service) in Church, not following a Benefice Church Wedding (See Note about 'Extras')			480	480
Wx2	Wedding Blessing Service (or renewal of vows when not part of regular service) in Church following a previous Church Wedding in the Benefice (See Note A5)			52	52
Wx3	Routine administration (including arranging dates and times and the making of entries in registers) payable to Wedding Administrator	d			d
Wx4	Heating in the Winter Months for Baptism not in main service (1 October – 30 April)			79	79
Wx5	Verger (Wedding) paid to verger	43	0		43
Wx6	Video Certificate for Weddings			26	26
Wx7	Making the church available at other times, heating and lighting (e.g. the arrangement of flowers)			d	d
Wx8	Organist (Wedding) – paid to the organist. <i>If your wedding is filmed, musicians like the organist can request an increase in their fee to take into account professional performing rights</i>	113			113
Wx9	Choir – the Choir is not always available, but when it is, it makes no charge (but donations welcome to Choir funds).	d			d
Wx10	Other Musicians – please arrange privately. <i>If your wedding is filmed, musicians like the organist can request an increase in their fee to take into account professional performing rights</i>	n			n
Wx11	Flowers – to be arranged privately with arrangers or florists	n			n
Wx12a	Bells (Droxford only) before or after service - £26 rope fee payable to each ringer (paid to the ringers)	130			
	Bells (Droxford only) before or after service - £79 Tower Fee			79	209
Wx12b	Bells (Droxford only) before AND after service - £65 rope fee payable to each ringer (paid to the ringers)	325			
	Bells (Droxford only) before AND after service £105 Tower Fee			105	430

		Extras payable To Individuals or Groups	Fee payable To Diocesan Board of Finance	Fee payable To Parochial Church Council	Total Fee Payable
			£	£	£
	FUNERALS				
	Funerals and Burials of Person aged 18 Years or More (See Note 3(i))				
	A. Service in Church				
FA1	Funeral service in church, whether taking place before or after burial or cremation (See Note 5)		112	94	206
FA2	Burial of body in churchyard immediately preceding or following on from service in church		15	316	331
FA3	Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church		15	128	143
FA4	Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church		30	0	30
FA5	Cremation immediately preceding or following on from service in church		30	0	30
FA6	Burial of body in churchyard on separate occasion (See Note 3(ii))		44	316	360
FA7	Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion (See Note 3(ii))		44	128	172
FA8	Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion (See Note 3(ii))		58	16	74
	LOCALLY SET FEES ('EXTRAS')				
Fax1	Heating in the Winter Months for Baptism not in main service (1 October – 30 April)			79	79
Fax2	Verger (funerals) – paid to the verger	43	0	0	43
Fax3	Routine administration (including arranging dates and times and the making of entries in registers)			0	0
Fax4	Making the church available, heating and lighting (e.g. the arrangement of flowers)			d	d
Fax5	Organist (funerals) – paid to the organist	75	0	0	75
Fax6	Choir – the Choir is not always available, but when it is, it makes no charge (but donations welcome to Choir funds).	d			d
Fax7	Other Musicians – please arrange privately	n			n
Fax8	Flowers - – to be arranged privately with arrangers or florists	n			n

		Extras payable To Individuals or Groups	Fee payable To Diocesan Board of Finance	Fee payable To Parochial Church Council	Total Fee Payable
			£	£	£
Fax10a	Bells (Droxford only) before or after service - £26 rope fee payable to each ringer (paid to the ringers)	130			
	Bells (Droxford only) before or after service - £79 Tower Fee			79	209
Fax10b	Bells (Droxford only) before AND after service - £65 rope fee payable to each ringer (paid to the ringers)	325			
	Bells (Droxford only) before AND after service £105 Tower Fee			105	430
	B. No Service in Church				
FB1	Funeral service (including burial of body) at graveside in churchyard		112	316	428
FB2	Funeral service (including burial or other lawful disposal of cremated remains) at graveside in churchyard		112	128	240
FB3	Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery		206	0	206
FB4	Funeral service in premises belonging to funeral director, whether taking place before or after burial or cremation		206	0	206
FB5	Cremation immediately preceding or following on from funeral service in premises belonging to funeral director		30	0	30
FB6	Burial of body in churchyard, not following service at graveside (committal only)		44	316	360
FB7	Burial of cremated remains in churchyard or other lawful disposal of cremated remains (committal only)		44	128	172
FB8	Burial of body, or burial or other lawful disposal of cremated remains, in cemetery (committal only)		30	0	30
	C. Certificates				
FC1	Certificate issued at time of burial (See Note 3(iii))		0	16	16

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			£	£	£
	MONUMENTS IN CHURCHYARDS				
	Permitted in accordance with rules, regulations or directions made by the Chancellor of the diocese, including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorized by a particular faculty, the fee for which is set by the Chancellor)				
M1	Small cross of wood		15	34	49
M2	Small vase not exceeding 305mm x 203mm x 203mm (12" x 8" x 8") or tablet, plaque or other marker commemorating a person whose remains have been cremated		15	64	79
M3	Any other monument (the above fees include the approval of the original inscription by the incumbent)		15	135	150
M4	Additional inscription on existing monument		15	16	31
	SEARCHES IN CHURCH REGISTERS				
S1a	Searching registers of marriages for period before 1 July 1837 (See Note 4) (for up to one hour)		0	32	32
S1b	for each subsequent hour or part of an hour		0	32	32
S2a	Searching registers of baptism or burials (See Note 4) (including the provision of one copy of any entry therein) for up to one hour		0	32	32
S2b	for each subsequent hour or part of an hour		0	32	32
S3	Each additional copy of an entry in a register of baptism or burials		0	16	16
S4	Inspection of instrument of apportionment or agreement for exchange of land for tithes deposited under the Tithe Act 1836		0	0	0
S5	Furnishing copies of above (for every 72 words)		0	16	16

LOCALLY SET FEES - EXTRAS

Some fees shown in the table refer to charges for heating, the services of a verger, music (e.g. organist, choir), bells, and flowers. These are fixed jointly by the Parochial Church Councils of the Benefice. In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.

Statutory fees are only prescribed for matters in respect of which parishioners have a legal right. Not all services come into this category, for example funerals where there is a period of more than 48 hours between the funeral service and the cremation and between the cremation and the disposal of ashes. This also applies to special services such as memorial services and services of blessing and dedication following a civil marriage. The Archbishops' Council recommends that, where a memorial service is on a similar scale to a funeral service, or a service of blessing and dedication following a civil marriage or a renewal of marriage vows is on a scale equivalent to a wedding service, the PCC fee should be based on the statutory fee for the service, with the PCC receiving the equivalent of the combined DBF and PCC fee.

NOTES:

1. Certificates of Baptism

The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register.

2. Definitions etc.

'Burial' includes deposit in a vault or brick grave and the interment or deposit of cremated remains.

'Churchyard' includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church.

(NOTE: This includes any area used for the interment of cremated remains within such a curtilage or burial ground, whether consecrated or not.)

'Cemetery' means any burial ground other than a churchyard.

'Monument' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind.

'immediately preceding or following on from service in church' includes the day before and the day after the service in church. *See note at the top right of the table.*

Where "0" appears in the table no fee is payable to the body indicated,

where "d" appears a modest donation is requested for those who provide the particular facility or service;

where "n" appears the charge is set by other persons or bodies and this should be arranged or negotiated with those persons or organisations..

3. Funerals & Burials

i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying within eighteen years after birth.

ii) The fee for a burial in a churchyard or cemetery on a separate occasion applies when burial does not take place on the same day as, or on the day before or the day after, a service in church.

iii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Parochial Registers and Records Measure 1978.

4. Searches in Church Registers

The search fee relates to a particular search where the approximate date of the baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable.

5. Costs and Expenses

In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.

Table 3 of Parochial Fees from 1 January 2022 – Honoraria for Retired Ministers

Weddings and funerals:

Payment for conducting a **wedding** including all preparation and any follow up pastoral care will be 80% of the DBF fee for a funeral service in church (rounded up to the nearest 50p) **£90**

Payment for conducting a **funeral** service, wherever held, including all preparation, follow up pastoral care and any subsequent attendance at a burial or interment of ashes, will be 80% of the DBF fee for a funeral service in church. (rounded up to the nearest 50p). **£90**

If interment is undertaken by a DIFFERENT eligible minister on a separate occasion **£32.50**

Casual duty:

for the first Sunday service in the benefice **£35.00**

for any additional services in the same benefice on the same Sunday **£17.00**

for each midweek service **£35.00**